Institute for Pandemics

Research Catalyst Grant Application

This application can only be submitted using the [online submission form](https://forms.office.com/Pages/ResponsePage.aspx?id=JsKqeAMvTUuQN7RtVsVSELPGtLkRJ2lOpI_IIecxl6FUOVhHWUFPVlFWWEZISDJSQllYTFZUQVNaQi4u), emailed applications will not be accepted, unless prior arrangements for accommodations have been made. The form will allow attachments to be uploaded to the application. The deadline to submit the application is 11:59pm ET on August 18, 2024. Once submitted, please complete the [EDI Survey](https://forms.office.com/Pages/ResponsePage.aspx?id=JsKqeAMvTUuQN7RtVsVSELPGtLkRJ2lOpI_IIecxl6FUMFY3TzdHRFNITVJKRVhaQ1laOUFFOUZWQS4u).

Please ensure you have reviewed all competition requirements, posted on our [website](https://pandemics.utoronto.ca/catalyst-research--development-grant-program--phase-2-call-for-proposals/), prior to submitting your application. All applications will be evaluated according to the [grant evaluation rubric](https://pandemics.utoronto.ca/wp-content/uploads/2024/05/IfP-Catalyst-Grant-Phase-2-Scoring-Rubric.pdf).

For any questions about your application, please email ifp.dlsph@utoronto.ca.

# Section 1 – Research Team

List the Principal Applicant, Co-Applicants, project collaborators and trainees who will contribute to the proposal. Principal Applicant and Co-Applicants are those using IfP funding while project collaborators are individuals not using funding. List any trainees in the Trainee section, including undergraduate, graduate students and postdoctoral fellows. Provide each team member’s name, position, affiliation and contact information. Please also provide a brief description of each member’s role, clearly identifying the expertise and strengths they bring to the proposed research. Add rows as necessary.

## Principal Applicant:

|  |  |
| --- | --- |
|  |  |
| Position, Institution and Campus: |
| Role in Project: |
| Career stage: Early-career (<5 years Mid-career (5-15 years) Senior (>15 years)  |
| Yes No Has completed member registration with IfP? *\*Required* |

## Co-applicant:

|  |  |
| --- | --- |
|  |  |
| Position, Institution and Campus: |
| Role in Project: |
| Career stage: Early-career (<5 years Mid-career (5-15 years) Senior (>15 years) |
| Yes No Has completed member registration with IfP? *\*Required* |

*Add rows if necessary.*

## Collaborators:

|  |  |
| --- | --- |
|  |  |
| Position & Institution: |
| Role in Project: |

*Add rows if necessary.*

## trainees:

|  |  |
| --- | --- |
|  |  |
| Position & primary Faculty/Division: |
| Role in Project: |

*Add rows if necessary.*

# Section 2 – Project Proposal

## Title

## Summary (max 250 words)

Provide a summary of the proposal in lay terms. Ensure the summary includes proposal objectives and outcomes, and information on how it relates to pandemic readiness, resilience and/or recovery. For successful proposals, this summary may be added to the IfP website and shared in communications related materials.

## Research Stream

Select the catalyst stream you are applying:

[ ]  IfP catalyst grant

[ ]  Joint EPIC-IfP catalyst grant (By selecting this stream, you confirm at least one investigator is a member of EPIC)

Select the theme(s) most relevant to the objectives and outcomes of the proposal. Select all that apply.

[ ]  [Pandemic Readiness](https://www.dlsph.utoronto.ca/pandemics/#readiness)

[ ]  [Pandemic Resilience](https://www.dlsph.utoronto.ca/pandemics/#resilience)

[ ]  [Pandemic Recovery](https://www.dlsph.utoronto.ca/pandemics/#recovery)

## Research Design & Methodology (max 1000 words)

Provide a description of the proposed design and methodology. Given the purpose of the catalyst grants is seed funding, the description should include a plan to obtain future funding and how the project could be expanded with additional support.

## Project timeline (12 months)

Provide a brief timeline of your proposed project, including milestones/deliverables, ensuring start to completion lasts no more than 12 months.

## Impacts/Outcomes (max 300 words)

Describe the expected impacts and/or outcomes of the proposal. With this seed funding, how will these impacts/outcomes help to secure additional research funding? Include a statement indicating how knowledge mobilization activities to support dissemination of your work will be planned, implemented, and monitored, including target audiences, performance indicators defining success/reach, and other relevant details.

## Equity, Diversity and Inclusion

One of the key underpinnings of the IfP is to look at the impact of the pandemic from a lens of health equity. Explain how your proposed research will use EDI-practices to address Indigenous health, racial and gender disparity, or health inequity of marginalized / vulnerable populations, amongst other equity-deserving groups. Include details on community engagement prior to, during and after the research. For guidance and best practices for incorporating EDI into your research, review the [handbook created by the Office of VPRI](https://research.utoronto.ca/secure/EDI-tips-and-resources_GENERAL_May2021.pdf).

## Budget and justification

Please provide a budget and justification for your proposal. **Eligible expenses must align with the** [**‘Eligibility of ISI Funds’ table**](https://pandemics.utoronto.ca/wp-content/uploads/2024/05/Appendix-A-Eligibility-of-ISI-Funds.pdf)(max 300 words).

## Demographic Information (optional)

Principal Applicants are asked to complete an optional [EDI Survey](https://forms.office.com/Pages/ResponsePage.aspx?id=JsKqeAMvTUuQN7RtVsVSELPGtLkRJ2lOpI_IIecxl6FUMFY3TzdHRFNITVJKRVhaQ1laOUFFOUZWQS4u) after submitting their application. The purpose of the survey is to collect data for the Institute to reflect on Equity, Diversity, and Inclusion practices in the catalyst grant program. The data will only be collected and held by the Associate Director of IfP and shared internally as de-identified, aggregated information to inform the review committee.

# Section 3 – For Phase 1 Awardees

**Note for Phase 1 awardees**: Information about the progress of your phase 1 project, and rationale for Phase 2 funding request must be provided in Section 3 of this application.

Is this application related to a previously funded phase 1 project?

[ ]  Yes (complete remaining parts of Section 3)

[ ]  No (Complete submission)

## Progress

Please describe the progress made on your Phase 1 project, including deliverables/milestones not yet met.

## Rationale for Phase 2 funding

Clearly describe the rationale for requesting Phase 2 funding. Explain how such funding will allow the team to build on, or advance research work in phase 1, including a plan to seek external funding support.